

## DRESS REHEARSAL & RECITAL PROCEDURES 2016

Dress Rehearsals AND Recitals will be held at:  
The Lincoln Theatre, 769 E. Long Street.  
(on the corner of Long Street & Hamilton Ave.)

### DRESS REHEARSALS

Dates: June 7<sup>th</sup> and/or June 8<sup>th</sup>

Times: Posted in Lobby

**In order to participate in the dance recital, all dancers must attend their scheduled dress rehearsals.** Please arrive at least 15 minutes ahead of your scheduled rehearsal time in FULL DRESS (i.e. full costume, correct tights, correct shoes, make-up, hair, etc). Dancers will rehearse WITHIN THE HOUR TIME BLOCK for which they are scheduled. **Dancers & parents should enter the main theatre entrance located to the left of the marquee entrance. All dancers must check in at the door.** After checking in, head into the theatre and find the aisle with your child's class list on it. Dancers should sit quietly with their class in the assigned aisle until someone comes to take the class backstage.

Backstage, we will attach all headpieces and put on all costume accessories. These headpieces and accessories will GO HOME WITH YOU after dress rehearsal! Keep all hairnets & bobby pins to reattach pieces for recital. Please bring your dancer on Recital Day in the same way we send him/her home with you! When your dancer is finished rehearsing all their dances, you are free to leave.

Remember: All tights for ballet, tap, jazz, must be FOOTED or convertible—NO BARE ANKELS. All ballet shoes must be pink leather—no satin slippers or other colors. ***Remove all jewelry, watches, nail polish, stamps & tattoos prior to arrival.***

**Videotaping is permitted at dress rehearsals only.** Please remember, dress rehearsals are primarily for the dancers to practice with the lights and an audience. It is also for the lighting/sound crew to determine levels for the show. Your child's dance may be interrupted, started over, &/or adjusted while on stage. We appreciate your patience as we do our best to make your child's Recital performance the best it can be.

### RECITALS

Date: Friday, June 9<sup>th</sup>

Times: 6:00pm

Saturday, June 10<sup>th</sup>

10:00am, 2:00pm, 6:00pm

Dancers should arrive at the venue at least 30 minutes prior to the start of the recital. **Performers should enter at the Backstage Door located on the West side of the building. All dancers must check-in at the door. Parents drop off dancers at the check-in area. Chaperones will escort all dancers to their assigned waiting areas. Parents should re-enter at the main entrance with tickets.** Each dressing room will have chaperones and helpers to watch your child while they wait to perform.

**Videotaping on ALL electronic devices at Recitals is PROHIBITED!** Each show will be approximately 2 hours in length including a 10-15 minute intermission. We kindly ask that you stay for the entire performance. At the end of the show, ALL dancers will return to the stage for a final curtain call.

After the show, parents of all PreDance & PreTap should wait for dancers in the theatre lobby. Parents of all older dancers should wait outside at the Backstage Door entrance. Dancers will be released gradually by chaperones to ensure your dancer finds you safely. PDA Teachers are available for pictures at this time.

## **RECITAL TICKETS**

Reminder: **Your PDA account must be PAID IN FULL in order to purchase recital tickets.**  
**There IS a June tuition payment.**

**TICKETS GO ON SALE MONDAY, MAY 22<sup>nd</sup>** at 9:30am at the studio.

**For your convenience, we will have a limited number of tickets available for purchase at the studio. A maximum of TWO recital tickets (per show/per family) until we run out, on a first come basis .** Get them early as we have a limited number given to us by CAPA.

**If needed, additional tickets can be purchased in the following ways:**

1. (recommended) Purchase at Lincoln Box Office during dress rehearsal and recital day. Box Office opens 2 hrs prior to show times.
2. Order online: [Ticketmaster.com](http://Ticketmaster.com) (\*Ticketmaster fees will apply)
3. Call: CAPA Ticket Office at 614-469-0939 or Ticketmaster at 1-800-745-3000.
4. Visit: CAPA Ticket Office at the Ohio Theatre (39 E. State Street) or any Ticketmaster outlet.

Tickets are \$16 each. Lap children DO require a ticket. Seating is general/No saving seats. Audience members attending multiple shows must be readmitted with a ticket to that show time.

## **HD-DVDs & FLOWERS**

**Our videographer is Quality Film Productions who will produce high quality, high definition DVD recordings including titles and menus for each show.** DVDs ordered by recital day will be available for pick up at the studio after July 30<sup>th</sup>. As always, Sawmill Florists will provide our flower bouquets. Save yourself the hassle and **pre-order your flowers & pick up at the venue on Recital day!**

All merchandise including flowers, Recital t-shirts, dancewear, water, snacks & DVD orders will be available at the door.

## **DIRECTIONS & PARKING**

Please instruct guests to use the theatre entrance on the east side of the Lincoln Theatre - the entrance under the marquee does not lead into the performance space.



**If traveling from the north,** Take I-71 South to Broad St. exit. Turn left on Broad St. Take the 1st left onto Hamilton Ave/Hamilton Park. Continue to follow Hamilton Ave. Turn right at E Long St. The Lincoln Theatre will be on the right.



**If traveling from the south,** Take I-71 North to Broad St. exit. Turn right on Broad St. Take the 1st left onto Hamilton Ave/Hamilton Park. Continue to follow Hamilton Ave. Turn right at E Long St. The Lincoln Theatre will be on the right.



**If traveling from the east,** Take I-70 West to I-71 North. From there, take the Broad St. exit. Turn right on Broad St. Take the 1st left onto Hamilton Ave/Hamilton Park. Continue to follow Hamilton Ave. Turn right at E Long St. The Lincoln Theatre will be on the right.



**If traveling from the west,** Take I-70 East to I-71 North. From there, take the Broad St. exit and turn right at Broad St. Take the 1st left onto Hamilton Ave/Hamilton Park. Continue to follow Hamilton Ave. Turn right at E Long St. The Lincoln Theatre will be on the right.



Parking: Lincoln Theatre (west side of building)  
Gateway Building (across the street @ 750 E. Long St.)  
Broad Street Presbyterian Church (use Garfield Ave. entrance)  
Ample on-street parking